

**REINHOLD TEAM LEADERSHIP DEVELOPMENT INITIATIVE**  
A PROGRAM OF THE PAUL E. AND KLARE N. REINHOLD FOUNDATION, INC.

**Nonprofit Team Leadership Development Program**

Organizations applying for the Nonprofit Team Leadership Development Program should **complete the attached** [Grant Application for The Team Leadership Development Program](#). With your application, please submit the following:

1. A letter from the organization's board chair supporting the organization's application to the program.
2. A copy of the organization's most recent audited financial statements or 990 Tax Return. If your organization files a 990-N (postcard) return, please also provide a copy of your most recent financial statements.
3. A copy of the most recent letter of exemption from the Internal Revenue Service demonstrating that the organization is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code and classifying the applicant as "not a private foundation" under Section 509(a), (1) or (2) of the Internal Revenue Code.

**Applications should be submitted to:**

Amy Parker  
Executive Director  
The Paul E. and Klare N. Reinhold Foundation, Inc.  
1845 Town Center Boulevard  
Suite 105  
Fleming Island, Florida 32003  
[aparker@reinhold.net](mailto:aparker@reinhold.net)  
904-269-5857 ext.404

**DEADLINE for applications:**

**Applications must be received by Wednesday, November 16, 2011.**

**Awards:**

Applying organizations will be notified of the status of their application by Monday, December 19, 2011.

**Reporting Requirements:**

Successful applicants will be required to submit a final report upon completion of the program, or no later than April 1, 2012. The Paul E. and Klare N. Reinhold Foundation, Inc. may request a follow-up interview with the grantee 6-12 months after conclusion of the program.

**2012 NONPROFIT TEAM LEADERSHIP DEVELOPMENT PROGRAM APPLICATION**  
***You may apply for up to 4 members from your organization to attend***

1. How many members from your organization are you requesting attend the Program?
2. Name of organization:
3. Employer Identification Number:
4. Mailing address:
5. Contact person and title:
6. Email address of contact:
7. Phone number of contact:
8. What is your organization's mission?
9. What geographical area do you serve? How many Clay residents do you impact annually?
10. How many full-time staff do you have? How many part-time staff do you have?
11. How many regular volunteers do you have?
12. Have you read the Program curriculum and objectives (listed on the Foundation's website)?  
What are your organization's expectations and what do you hope to learn from this Program if selected to attend?
13. How would this Program help improve the mission of your organization?
14. Please provide the names of the team members (no more than four), their titles, their roles within the organization, the length of time they have been involved with the organization, and their phone and email address. If your organization is selected, each team member must be committed to attending all five workshops (dates are listed on the website).
15. Please provide the names of your Board of Directors. Please attach a letter from the Board Chair supporting participation in the selected leadership training program.
16. Attach a copy of your IRS 501(c) (3) Exemption Letter and a copy of your most recent audited financial statement or 990 tax return.

\_\_\_\_\_  
Signature of individual authorized to act for applicant organization

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Date Signed

**All applications must be received in the Foundation office by Wednesday, November 16, 2011.**

Applications will be accepted by mail, email, or hand delivery at the following:

Amy Parker, Executive Director

The Paul E. and Klare N. Reinhold Foundation, Inc.

1845 Town Center Boulevard, Suite 105

Fleming Island, Florida 32003-3358

aparker@reinhold.net

\* For applications sent by email, please also call Amy at 904-269-5857 ext. 404 to verify receipt.

The Foundation will make grant decisions in December. Applying organizations will be notified of the status of their application by Monday, December 19, 2011.